



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 4: Delegation of Authority

The Kenora Catholic District School Board is allowed to delegate certain of its responsibilities and powers to others. The Kenora Catholic District School Board delegates to the director of education the right to do any act or thing or exercise any power that the board may or is required to do or exercise except those matters, which in accordance with Ontario legislation, cannot be delegated. The Director of Education is the chief education officer/chief executive officer who leads, executes and monitors activities on behalf of the Board of Trustees.

The board also reserves to itself the authority to make decisions on specific matters requiring board approval in accordance with board policies. Further the board requires that any new provincial, regional or local initiatives involving significant changes to direction or procedures be presented to the board for discussion.

The Kenora Catholic District School Board delegates to the director of education the authority to develop administrative procedures in the following major categories:

1. General Administration
2. Educational Programs and Materials
3. Students
4. Personnel and Staff Relations
5. Business Administration
6. Health and Safety

The Kenora Catholic District School Board specifically delegates to the director of education the authority to develop administrative procedures that are consistent with provincial legislation for the following:

1. Anti-racism and ethno cultural equity
2. Behaviour, discipline and safety
3. Code of conduct
4. Suspensions and expulsions
5. Criminal background checks
6. School Councils
7. Violence prevention in schools
8. Police and school board protocol
9. Safe arrivals

10. Duty to report child abuse, neglect
11. Student records
12. New/Experienced Teacher Performance Appraisal
13. Eligible investments
14. Opening exercises
15. Textbooks, library books and other learning resources
16. Advertising in schools
17. Fund-raising in schools
18. Freedom of information records management
19. Protection of privacy
20. Occupational health and safety
21. Bloodborne pathogens
22. Prior learning assessment and recognition
23. Pay equity plan
24. Equity and Inclusive Education
25. Employee Workplace Violence and Harassment
26. Medical conditions as necessary

Legal References:

Education Act and Regulations
Policy/Program Memoranda
Child and Family Services Act
Municipal Freedom of Information and Protection of Privacy Act
Employment Standards Act
Occupational Health and Safety Act
Labour Relations Act
Pay Equity Act

Other Reference:

Professional Development Program for School Board Trustees: Core
Module 3

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